

## Patriot Oaks Academy PTO Meeting Minutes

A meeting of the Patriot Oaks Academy PTO was held on April 9, 2019. The meeting was called to order by Stephanie Stewart at 8:47 AM.

### Board Members in Attendance

Present?	Name	Position
X	Stephanie Stewart	President
X	Jennifer Perlmutter	VP - Membership
X	Susan Moore	Corresponding Secretary
X	Nancy Mbuthia	Treasurer
X	Anne Pokelwaldt	Community Contributors

### Approval of Minutes

The minutes were read from the February 12, 2019 meeting and approved.

### President's Report

- Testing Season is here. Proctor sign ups are being sent out by each grade level. Please consider helping out. Teachers want to stay in their classrooms with their students, so they need proctors.
- No visitors to school during testing hours. Testing calendar is located on the POA website.
- Spring pictures today.
- Kindergarten registration and new student registration is open now. Parents need to come into the school to complete a quick document check after they have finished the online process with the district.
  - April 10th, 9:00 am – 1:00 pm
  - April 23rd, 4:00 pm – 7:00 pm
  - May 10th, 11:00 am – 2:00 pm
  - May 20th, 4:00 pm – 7:00 pm
- Month of the Military Child – Spirit Week to correlate. Look for details soon and update from committee later in the meeting.
- School Supply Kits – using the same vendor as last year. Goal is to have the store live by May 1<sup>st</sup> (no later than the second week of May) until June 30. Watch our FB, website, and newsletter for more info to come.
- Spring Carnival April 13<sup>th</sup> 3-5pm. Need volunteers!!!
- No school April 19th
- Committee Chair openings will be published soon. Please consider volunteering so we can have successful events next year.
- PTO Member Survey regarding allocation of accounts – we have over 500 PTO memberships, but we only received 88 responses after 2 separate emails were sent out. Results have been shared

with Mrs. Olson, and she and the PTO board will work together to determine the best use of the funds based on member and board feedback. Voting results were to keep allocations as scheduled.

- May 2-10<sup>th</sup> – Spring Book Fair. Great time to gear up for summer reading. Jen Perlmutter will discuss later in the meeting.
- May 17<sup>th</sup> – Committee Chair Meeting 8:45-9:45 cafeteria
- May 17<sup>th</sup> 8<sup>th</sup> Grade Dance – Lots of volunteers needed to help set up and chaperone/assist in meal service at the dance, and for clean up. Look for a SUG to come soon.
- May 23<sup>rd</sup> – 8<sup>th</sup> Grade Ceremony 6pm (Gym)
- May 24<sup>th</sup> – 5<sup>th</sup> Grade Ceremony 9am (Gym)
- May 24<sup>th</sup> – Last day for students (early release)

### **Treasurer's Report**

Financial update –

- Main Checking account – \$128,174.42
- Playground Checking account – \$20.13
- Teacher/Staff Development – \$4,390.60
- Technology and Other Resources – \$16,747.96

### **New Business**

- Slated PTO Board 2019-2020 to be voted in:
  - Stephanie Stewart – President
  - Jennifer Perlmutter – VP Membership
  - Heather Lamm – VP of Fundraising
  - Nancy Mbuthia – Treasurer
  - Susan Moore – Corresponding Secretary
  - Shannon Pickles – Recording Secretary
  - Danielle Swetonic – Community Coordinator
- Carrie Edell made motion to approve new board members, Anne Pokelwaldt second – motion passed

### **Committee Updates**

- President
  - Still accepting pre-orders for spring carnival but Friday orders will be held at will call
  - PTO members who show card get one free concession, one free raffle ticket, can bid on member only baskets

- Not very many box tops collected; may be because of timing after spring break, so need to look at dates for next year
- VP Membership
  - May 1 is next Teacher Appreciation event – Tropical Smoothie after school
  - Snacks provided to teachers on May 28 (last day of school for teachers)
  - Testing is happening during book fair, so resource schedule is changed due to testing. Teachers will be responsible for communicating book fair time to parents. No evening event, but may have a morning event for parents. Middle school can come before school, during lunch, or during Language Arts class.
- Corresponding Secretary
  - None
- Business Partners
  - Will hang Military Appreciation posters on bottom of stage.

#### **Principal's Report**

- Ms. Olson attended the meeting and answered questions. Nothing to report.

#### **Comments Questions**

- Carrie suggested that we need a map for spring carnival and volunteered to make it.

**Meeting was adjourned at 9:48 AM.**

#### **Next Meeting date/time and location**

This is our last general meeting of the school year. Please follow our FB page end of school information and back to school information and PTO events for next school year. Have a wonderful summer!

Respectfully Submitted,  
Shannon Pickles  
Recording Secretary